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15 October 2013

To: Chairman – Councillor Cicely Murfitt
Members of the Licensing (2003 Act) Sub-Committee – Councillors
Andrew Fraser and Deborah Roberts

Applicant: Charles Wells Pub Company on behalf of the Admiral Vernon PH, 31 High
Street, Over, Cambridge, CB24 4NB

Representee(s): 3

Dear Sir/Madam

Please find below the agenda, and attached the relevant papers, for the hearing by the **LICENSING (2003 ACT) SUB-COMMITTEE** of the application for the variation of a premises licence at the Admiral Vernon Public House, High Street, Over. The hearing will be held in the **SWANSLEY ROOM, GROUND FLOOR** meeting room at South Cambridgeshire Hall on **WEDNESDAY, 23 OCTOBER 2013 at 10.00 a.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution *in advance of* the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully
JEAN HUNTER
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

AGENDA

	PAGES
1. INTRODUCTIONS / PROCEDURE	1 - 2
The Chairman will welcome those present and introduce herself; this will be followed by introductions by the remaining members of the Sub-Committee and the officers in attendance at the meeting.	
A copy of the Licensing (2003 Act) Committee procedure is attached.	
2. DECLARATIONS OF INTEREST	
3. OVER: APPLICATION TO VARY PREMISES LICENCE AT ADMIRAL VERNON PH, 31 HIGH STREET	3 - 36

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

The Council will be recognised as consistently innovative and a high performer with a track record of delivering value for money by focusing on the priorities, needs and aspirations of our residents, parishes and businesses.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

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- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

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Banners, Placards and similar items

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Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

Agenda Item 1

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL LICENSING (2003 ACT) COMMITTEE

HEARING PROCEDURE

1. Introduction

- The Chairman of the sub-committee will welcome and introduce everyone present, giving explanations of roles where necessary, and outline the procedure to be followed.
- The hearing will take the form of a discussion to be led by the sub-committee.
- Members of the sub-committee will be able to ask questions of any party, or the Licensing Officer, at the hearing. They will try, so far as possible, to ask their questions at the conclusion of each party's submission.
- The sub-committee will consider any requests for permission to ask questions of other parties. It will decide if questions are required in order for it to consider the case properly. If permission is given to one party, it will usually be given to all other parties.
- The Chairman may ask any person behaving in a disruptive manner to leave and may refuse to permit that person(s) to return or may permit them to return with specified conditions. Such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.
- Members of the sub-committee will be asked to make any Declaration of Interests.

2. Witnesses

The sub-committee will consider any requests from any of the parties to call witnesses.

3. New evidence/information

The sub-committee will consider any requests for permission to present new evidence or information not previously disclosed to all the parties and the sub-committee prior to the hearing. The general rule is that such information or evidence must not be considered unless all parties at the hearing agree to it being considered on the day of the hearing. A request may be made for a short adjournment to allow time for everyone to receive copies of the extra information and time to read it.

4. Allocation of time

Each party will be asked for a time estimate for the presentation of their case. The sub-committee will hear all estimates and then allocate each party an equal amount of time to speak.

5. Licensing Officer's report

The Council's Licensing Officer will outline details of the application and representations received by the council. No recommendation to members will be made.

6. Applicant's case

The applicant will present their case first. They have a right to:

- address the sub-committee on any points of clarification the council has sought;
- address the committee generally; and
- call any witnesses that they have been given permission to call. Witnesses may be cross-examined if permission is granted. If this happens, the time taken for questions will count towards the allocated time of the party asking the questions, not the party answering them.

Members of the sub-committee may ask questions of the applicant.

7. Police representations

The Police will make any representations about the application, with the same rights as listed at s.6. Members of the sub-committee may ask questions of the police representative.

8. "Responsible authorities" representations

Other "responsible authorities" (Police/Fire/Environmental Health Officer/Social Services/Trading Standards/Planning Directorate) will then make representations, with the same rights as listed at s.6.

Members of the sub-committee may ask questions of those authorities represented.

9. Any other representations

Anybody else making representations will go last, with the same rights listed at s.6.

Members of the sub-committee may ask questions of any person who has made a representation.

10. Legal advice

Once all parties have presented their cases to the sub-committee, and the members of the sub-committee have no more questions for any of the parties, the Council's Legal Officer will be asked to outline any relevant legal guidance.

11. Decision-making

The sub-committee will remain in the room to make its decision. The Council's Legal Officer and Democratic Services Officer will also remain with members to advise where necessary and take notes of the decision. All other persons present will vacate the room.

12. Notification of decision

Depending on the nature of the application, a determination of the case will either be made at the conclusion of the hearing, or within 5 working days. In most cases, all parties will be notified of the decision in writing.

Agenda Item 3

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO: Licensing (2003 Act) Sub-Committee 23 October 2013
AUTHOR/S: Director of Health and Environmental Services

APPLICATION TO VARY EXISTING LICENCE: ADMIRAL VERNON, 31 HIGH STREET, OVER

The Application

1. The application (**APPENDIX A**) to vary the existing licence for the Admiral Vernon Public House, Over was received by the licensing section in accordance with the Licensing Act 2003. The requirements for advertising and displaying relevant notices were carried out in accordance with the Licensing Act 2003.

The premises are currently permitted to open:

- Monday to Saturday from 11:00 hours to 23:30 hours
- Sunday from 12:00 hours to 22:50 hours
- Bank Holiday Friday 11.00 to 23.50
- Bank Holiday Saturday 11.00 to 23.50
- Bank Holiday Sunday 12.00 to 23.50
- Bank Holiday Monday 11.00 to 23,50
- December 23 11.00 to 23.50
- Christmas Eve 11.00 to 23.50
- Christmas Day from 11:00 hours to 15:20 hours
- Christmas Day from 19:00 hours to 22:50 hours
- Boxing Day 11.00 to 23.50
- New Years Eve from 11:00 hours to 00:00 hours
- New Years Day from 00:00 hours to 23.50 hours

Premises are licensed for the sale by retail of alcohol for consumption ON and OFF the premises.

Background

2. The premise is in a village location positioned on the main road, with residential properties surrounding the public house. (**APPENDIX B**)
3. The premises are currently without a dedicated seating area for use by patrons and have relied on a small area to the front of the building (High Street). As part of the development to the side and rear of the premises a variation application (APPENDIX A) has been submitted to make use of a beer garden area to the rear of the premises.
4. There is no request to vary any of the licensable activities permitted at the site.

Relevant Representations

5. Relevant representations have been received from a local residents living to the rear of the public house and the Environmental Health Department, raising concerns about use of the garden and potential noise nuisance issues. (**APPENDIX C**)

Officer's Views

6. The Sub-Committee should be mindful to give consideration to the proposed variation only. It has the right under the Licensing Act 2003 to determine this variation application after considering any representations. The Sub-Committee may accept the proposed variations to the current licence as submitted, reject the proposed variation application or impose conditions that promote the relevant Licensing objectives. Guidance in the South Cambridgeshire District Council Licensing Policy in relation to such issues states that conditions maybe considered and examples are listed under the relevant sections below.

4. Example Conditions relating to the prevention of public nuisance

a) Consideration may be given to conditions that ensure that:

- 1) Noise or vibration does not emanate from the premises so as to cause a nuisance to nearby properties
- 2) Prominent, clear and legible notices are displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
- 3) The use of explosives, pyrotechnics and fireworks of a similar nature which could cause disturbance in the surrounding areas are restricted.
- 4) Flashing or particularly bright lights on or outside licensed premises (any such condition must be balanced against the benefits of providing lighting to promote the prevention of crime and disorder).

b) Hours

The hours during which the premises are permitted to be open to the public or to members and their guests can be restricted by the conditions of a premises licence or club premises certificate for the prevention of public nuisance:

- 1) Conditions may be placed on premises restricting the hours during which premises are permitted to be open to the public or to members and their guests.
- 2) Restrictions may be necessary on the times when certain licensable activities take place even though the premises may be open to the public at such times
- 3) Restrictions may be necessary on parts of a premise used for certain licensable activities at certain times.

Legal Implications

7. All parties will maintain a right of appeal to a Magistrate's Court after the determination of this committee.

Contact Officer: Myles Bebbington, Head of Service Environment, Health & Licensing
Tel: 01954 713132

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

~~I/We~~ Michael O'Rourke

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number SCDCPL0028
--

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Admiral Vernon 31 High Street			
Post town	Over	Post code	CB24 4NB

Telephone number at premises (if any)	01954 232357
Non-domestic rateable value of premises	£11250

Part 2 – Applicant details

Daytime contact telephone number	
E-mail address (optional)	
Current postal address if different from premises address	
Post Town	
Postcode	

Part 3 - Variation

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day		Month		Year	

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

The Admiral Vernon has for some time been without a dedicated outside seating area for use by patrons. Whilst there has been a small seating area at the front of the site on the main street it is acknowledged that the use of the front seating area has not always been to the benefit of the business or the surrounding area. As such it is proposed that land to the back of the site is utilised to create a beer garden behind the existing car park area.

As part of the development the existing fence line at the back of the car park will be replaced with a high picket fence. This will extend around the side of the car park area thus creating a new path along the boundary line, enabling safe access to the beer garden without the need to cross the car park.

Within the beer garden area of the site a high close boarded fence will be erected along the length of the garden area which will close off the pond at the end of the site.

There is no request to vary any of the licensable activities permitted at the site.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick yes

- | | |
|--|--------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|--|--------------------------|
| i) making music (if ticking yes, fill in box I) | <input type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)			
Wed						
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Fri						
Sat						
Sun						

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Indoors <input type="checkbox"/>	Outdoors <input type="checkbox"/>	Both <input type="checkbox"/>
Day	Start	Finish			
Mon			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)		
Tue					
Wed			Please give further details here (please read guidance note 3)		
Thur					
Fri			State any seasonal variations for the performance of dance (please read guidance note 4)		
Sat					
Sun			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>		
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors
			Outdoors		<input type="checkbox"/>
			Both		<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
			<u>Please give a description of the facilities for dancing you will be providing</u>		
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
			<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon			<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Good management during extended hours and licensable activities ensuring compliance with the Licensing Act as at present.

b) The prevention of crime and disorder

Liason with local police and Licensing Authority.

c) Public safety

Promotion of public safety by effective management, provision of sufficient first aid boxes and accident reporting procedures.

d) The prevention of public nuisance

Customers requested to respect local residents and to leave premises in a quiet and orderly manner.

e) The protection of children from harm

Children under 16 to be accompanied by an adult. No sale of alcohol made to a person under 18 years of age.

Staff to request photographic ID from any customers if in doubt of age (to prevent under age sales).


Please tick yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	2nd September 2013.
Capacity	LICENSING CO-ORDINATOR on behalf of APPLICANT

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)			
Licensing Team Charles Wells Pub Company Lakeview House, Priory Business Park Fraser Road			
Post town	BEDFORD	Post code	MK44 3WH
Telephone number (if any)	01234 279105		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

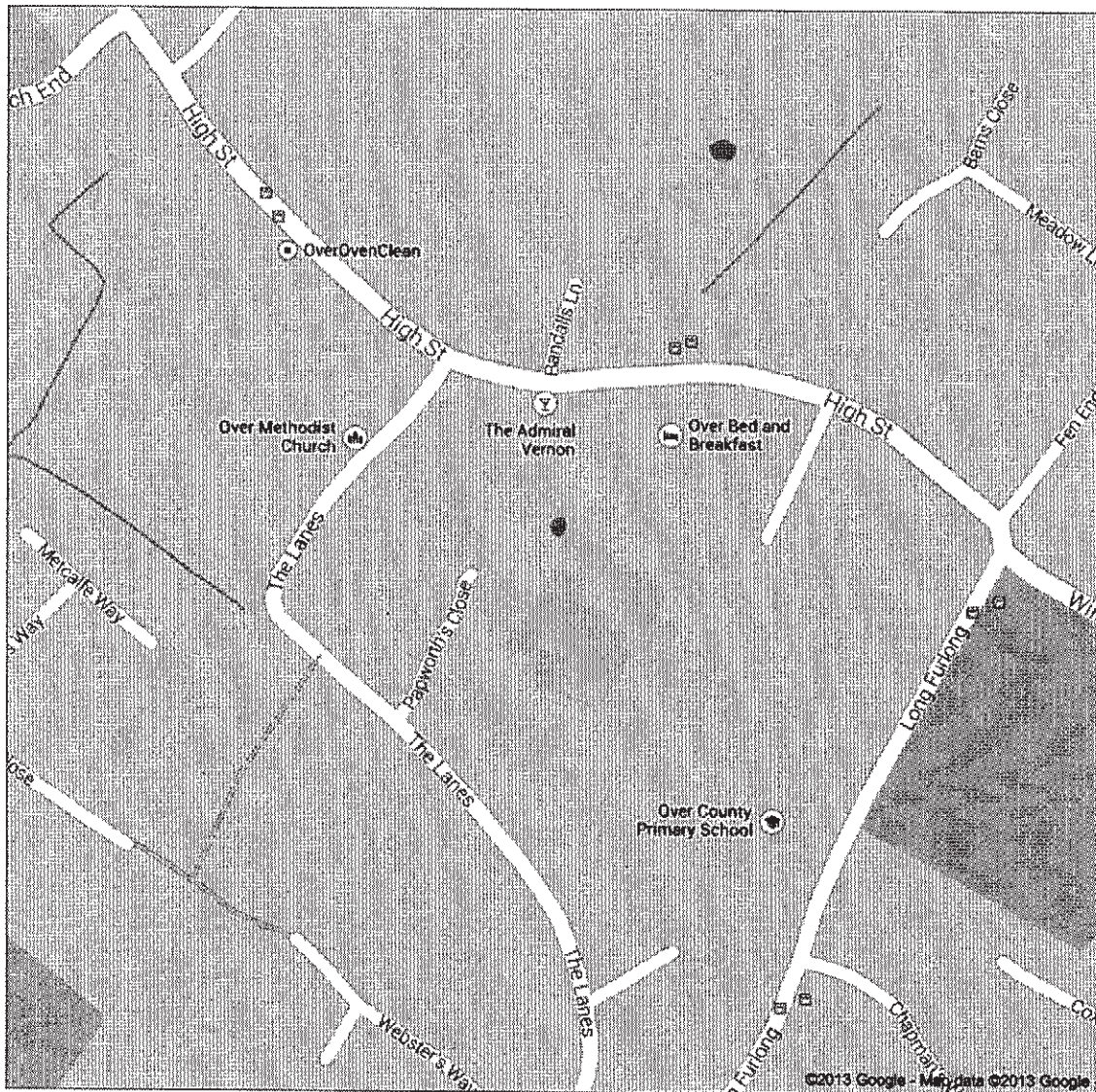


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APPENDIX B (i)

Google

Address



We could not understand the location loc:

Suggestions:

- Make sure all street and town names are spelled correctly.
- Make sure your location includes a town name.
- Try entering a postcode.
- Know about this place and want everyone to find it? Add it to Google Maps!

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[REDACTED]
[REDACTED]
OVER
[REDACTED]

30.09.2013

Written Representation regarding Notice for a variation to a Premises Licence: Admiral Vernon Pub, 31 High Street, OVER, CB24 4NB.

Dear Sir / Madam,

As residents of Over Village with a property in very close proximity [REDACTED] The Admiral Vernon Public House we wish to provide written representation opposing the extension to the current licence.

We have lived in our property since they were built and it being a private secluded road have enjoyed the peaceful life it has allowed us until recently. Approximately 12 months ago Admiral Vernon Public House made changes to the rear seating area adjacent to the car park. They had a double thickness wall built and raised flower beds placed around its perimeter. A new seating area was provided with parasols to attract customers and relocate the seating from the front of the road area to the back. To their credit, it looks very nice and we commended them for this. However, due to its popularity, the noise levels have increased to us over this last summer to an extent whereby we have not been able to open any windows in the evening and at night. We have also needed ear plugs to get off to sleep. The evidence therefore demonstrates prior to the proposed changes a disruption to our life of which we were, to be fair to The Admiral Vernon prepared to tolerate.

However, to our horror we noticed the trees had been cut down in the area adjacent to the car park. These trees were a barrier (both physical and sound) between our property and the pub. Notwithstanding a home to much of the wildlife, flora and fauna in the area. We are keen bird watchers and enjoy encouraging the wildlife into our gardens, hence part of our sadness and dismay they have been destroyed. We do appreciate, however the Council have assessed the area and given the go ahead to remove the trees and bushes.

We submit our objection based on the fact there is, in our view, existing evidence of Public Disruption and an extension of recreational facilities will only exacerbate the situation and become intolerable, disruptive and very stressful. We are extremely concerned this will decrease the quality of life we have enjoyed in the village for many years to the extent we would no longer be happy here.

Our house is a matter [REDACTED] away from the proposed beer garden area.

The anticipated additional noise from the enlarged public seating / beer garden, especially during the evenings for several months of the year will suggest our current measures to sustain our quality of life and sleep, i.e. closing windows and using ear plugs in the summer to reduce noise levels will no longer be effective. We believe this to be an unacceptable consequence of the change of license.

Yours sincerely

[REDACTED]

10/10/2016

10/10/2016

10/10/2016

**THE LICENSING ACT 2003
 REPRESENTATION FORM FOR "INTERESTED PERSON" / "BODY"
 (living in the 'vicinity' of the premises detailed below)
 Please continue on a separate sheet if required**

Your name / Company name	[REDACTED]
(Name of Body you represent) Please tick one: <input checked="" type="checkbox"/>	
i) a person affected by the proposal <input checked="" type="checkbox"/> ii) a body representing persons who may be affected <input type="checkbox"/>	
<input type="checkbox"/> iii) a person involved in a business who may be affected <input type="checkbox"/> iv) a body representing persons involved in these businesses <input type="checkbox"/>	
Postal Address (inc post code)	[REDACTED] Over, Cambridge, [REDACTED]
Contact telephone number:	[REDACTED]
Mobile Number:	
Email address:	[REDACTED]

Name of Premises you are making a representation about:	Admiral Vernon
Address of the premises you are making a representation about:	31 High Street, Over, Cambridge, CB24 5NB

The prevention of crime and disorder

The prevention of public nuisance

Having reviewed the application for the proposal of a beer garden to the rear of the Admiral Vernon we would like to make representation against the proposal. We reside [REDACTED] the Admiral Vernon and with the proposal this would mean our garden would be [REDACTED] the beer garden, which would no doubt create a noise nuisance to us and residents nearby.

Given the Admiral Vernon have taken to chopping the trees within this area it will mean that the noise will not be blocked in any way. Given the pub is open until 11pm – 11.30pm this additional noise and the attraction the pub will create will affect us within our home.

The application does not cover anything to suggest the proposal will minimise the disturbance (by closing the beer garden within natural daylight) and from my knowledge local community views have not been taken into consideration as we have certainly not been informed of the proposal and were only aware when the trees were shockingly cut down.

The proposal does not cover if additional lightening will be installed which will again have a nuisance to ourselves as we can now see the back of the Admiral Vernon from our windows and within our garden.

I would like to comment that over this summer period the pub has been extremely noisy to which

we have been disturbed, we are also frequently woken up during the night from the music the pub plays and or karaoke nights they have had. Also in the early mornings woken up by motorbikes revving (Sunday mornings in particular). It appears the Admiral Vernon have a lack of understanding of the small village atmosphere Over has and instead wishes to create a City entertainment facility which is more and more becoming a nightmare for the village life our family and many others wish for.

Public Safety

Protection of Children from Harm

The term 'vicinity' is used in the Licensing Act 2003, in particular with reference to those 'interested parties' (see definition in guidance attached) who may lodge objections to applications for premises licences and who may make representations concerning existing premises licences. Unfortunately the Act does not define the term 'vicinity' but the licensing authority will determine each case on its individual merit.

If the licensing authority considers that relevant representations are made the licensing team will consider arranging a mediation meeting between the relevant parties (if all agree) to try and reach a settlement. If this informal process is unsuccessful a hearing before the Licensing Sub Committee will follow, unless the interested parties withdraw their representations.

All representations in their entirety, including your name and address will be disclosed to the applicant for the premises licence.

Signed VIA EMAIL

Date 29/09/2013


Please print name

Memorandum

To: Myles Bebbington

From: Nick Atkins

Date 25 September 2013

**Licensing Act 2003: Application for Variation
Admiral Vernon, 31 High Street, Over, Cambridgeshire.**

The Admiral Vernon, 31 High Street, Over is situated in a quiet village location, in close proximity to residential premises. The premise has operated without any formal complaints being recorded in relation to its use as a public house.

However, I have concerns relating to likely noise nuisance that may arise from the use of a proposed beer garden to the rear of the premises. Disturbance will be exacerbated when background noise levels will be lower e.g. during evening and night-time periods.

In order to protect the nearby residential premises from noise, I recommend the times the beer garden can be used should be restricted. It should not used between 9pm and 12.00 Midday each day.

I would also recommend a condition be attached preventing any outside performances of live or recorded music, with or without amplification.

I hope the above is of assistance but should you require any further information please do not hesitate to contact me.

Regards

Nick Atkins
Environmental Health Officer

